

FF CONTACTS

What it does:

This function allows you to select contact notes and put them into a document.

Used in template:

Template				
@v/test/				
FF CONTACTS/00: @v/00/				
FF CONTACTS/01: @v/01/				
FF CONTACTSA/00: @v/ALL/				
Variables				
Name	Type	Action	Length	Prompt
00	@V/	FF CONTACTS/00	1	FF CONTACTS/00:
01	@V/	FF CONTACTS/01	1	FF CONTACTS/01:
ALL	@V/	FF CONTACTSA/00	1	FF CONTACTSA/00:
TEST	@V/	FF CMLPNTS/00	1	x

What the user sees:

FF CONTACTS/00:

Updates completed successfully

☒ Update ☒ Cancel ☐ Refresh

Include contacts between: and

Contact type: ☒ Include contact text

☒ Include contacts from all agencies
☐ Include contacts from only my agency
☐ Include just my contacts

Set Include contacts for person

☒ [Laura Ingalls](#)

Select a link to update information

[Laura Ingalls](#) [List contacts](#) [Add a new contact](#)

Output:

FF CONTACTS/00:

Contacts for Laura Ingalls from 1/1/2018 thru 10/23/2018

Date/time	Agency	By	Who contacted	How contacted
10/22/2018 5:53:10 AM	Juvenile Svcs	K. Thompson	Juvenile	Detention
	Spoke with Laura and informed her what would happen at the court date coming up. She understands and is ready.			
9/6/2018 10:08:52 AM	Juvenile Svcs	K. Thompson	Juv/Parent	Office Visit
	Came in for weekly appointment. Everything going well. She will finish community service next week. Mother said things are much better in the home.			
Total matches: 2				

FF CONTACTS/01:

FF CONTACTSA/00:

Contacts for Laura Ingalls from 8/15/2018 12:15:59 PM thru 10/23/2018 11:28:25 AM

Date/time	Agency	By	Who contacted	How contacted
10/22/2018 5:53:10 AM	Juvenile Svcs	K. Thompson	Juvenile	Detention
	Spoke with Laura and informed her what would happen at the court date coming up. She understands and is ready.			
9/6/2018 10:08:52 AM	Juvenile Svcs	K. Thompson	Juv/Parent	Office Visit
	Came in for weekly appointment. Everything going well. She will finish community service next week. Mother said things are much better in the home.			
Total matches: 2				

FF CONTACTS/00 – Select contacts

Provides criteria for selecting which contacts for people tied to the document will be included in the document. The user will be able to select the date range for the contacts, whether or not to include the associated contact text, and the scope of contacts (all agencies, just their agency or just their own). In addition, the user can select which document names should have their contacts included. Matching items will be formatted in an HTML table.

FF CONTACTS/01 – Select contacts - text only

Provides criteria for selecting which contacts for people tied to the document will be included in the document. The user will be able to select the date range for the contacts, whether or not to include the associated contact text, and the scope of contacts (all agencies, just their agency or just their own). In addition, the user can select which document names should have their contacts included. Matching items will be formatted with only the text of the contacts.

FF CONTACTSA/00 – Auto select contacts for a stay

Automatically includes contacts of the type matching the variable name for all people tied to the document. You can specify ALL for the variable name to include all contacts. Only contacts that occurred during the most recent stay will be included. Matching items will be formatted in an HTML table.